



Estd. 1964

Mr. Prafulla Kumar Bora
Assistant Professor, HOD

DEPARTMENT OF MATHEMATICS
MORIGAON COLLEGE
Morigaon 782105, Assam (INDIA)

Email: prafullabora01@gmail.com
Mo.no. 9365582929

Date: 25-09-2019

To,

The Principal
Morigaon College
Morigaon, Assam

Sub: Application for permission to conduct a state level workshop on 03-10-2019.

Respected Sir,

It gives me immense pleasure to inform you that the Department of Mathematics wants to organize a state-level workshop on the topic "How to Write Project Report". This workshop's main goal is to give participants the fundamental abilities and information needed to produce thorough and impactful project reports. This workshop will be very much beneficial to the students as a large number of students of our college undertake project works. I kindly request your approval for the proposed workshop and would be happy to discuss any details or address any concerns you may have.

Thank you for considering my request. I look forward to your positive response.

Sincerely,

P. Bora
25-09-2019

Mr. Prafulla Kumar Bora
Assistant Professor, HOD
Department of Mathematics

Department of Mathematics
Morigaon College

A. H. Bora
25/09/19
PRINCIPAL
MORIGAON COLLEGE
DATE: _____



Estd. 1964

Mr. Prafulla Kumar Bora
Assistant Professor, HOD

DEPARTMENT OF MATHEMATICS
MORIGAON COLLEGE
Morigaon 782105, Assam (INDIA)

Email: prafullabora01@gmail.com
Mo.no. 9365582929

Ref. No.

Date: 30-09-2019

Notice

This is for general information that the Department of Mathematics, Morigaon College is going to conduct a workshop on “**How to Write Project Report**” on 03-10-2019 at Department of Mathematics, Morigaon College. On this occasion, I request all of the students of Department of Mathematics for your active participation.

The schedule of the program is as follows:

Inauguration of the workshop	12:00 PM	By Dr. Lila Kanta Barthakur, Principal, Morigaon College
About the workshop	12:15 PM	By Prafulla Kumar Bora
Introduction of the resource person	12:25 PM	By Dr. Karabi Rajbongshi
Deliberation of speech by the invited speaker	12:35 PM – 1:35 PM	By Dr. Dhananjay Kusre, Associate Professor, Department of Zoology, Morigaon College
Interaction with students	1:35 PM – 1:45 PM	
Vote of thanks	1:45 PM	By Dr. Ranjit Kumar Kalita

Regards

Mr. Prafulla Kumar Bora
Assistant Professor, HOD
Department of Mathematics

HOD
Department of Mathematics
Morigaon College



Estd. 1964

Mr. Prafulla Kumar Bora
Assistant Professor, HOD

DEPARTMENT OF MATHEMATICS
MORIGAON COLLEGE
Morigaon 782105, Assam (INDIA)

Email: prafullabora01@gmail.com
Mo.no. 9365582929

Date: 30-09-2019

To,

Dr. Dhananjay Kusre
Associate Professor
Department of Zoology, Morigaon College
Morigaon, Assam

Sub: Invitation as Resource Person on dated 03-10-2019

Dear Dr. Kurse,

It is our immense pleasure to invite you as the resource person on the workshop “How to Write Project Report”, on dated 03-10-2019 organized by Department of Mathematics, Morigaon College. I hope you will accept our invitation and encourage our students by your valuable insights.

Thanking you.

Regards

PK Bora
30-09-2019

Mr. Prafulla Kumar Bora
Assistant Professor, HOD
Department of Mathematics

Department of Mathematics
Morigaon College

Report on State Level Workshop

Topic: How to Write Project Report

Resource Person: **Dr. Dhananjay Kusre**, Associate Professor, Department of Zoology, Morigaon College, Morigaon, Assam.

Date: 03-10-2019

Time: 12 PM onwards

Venue: **Department of Mathematics, Morigaon College**

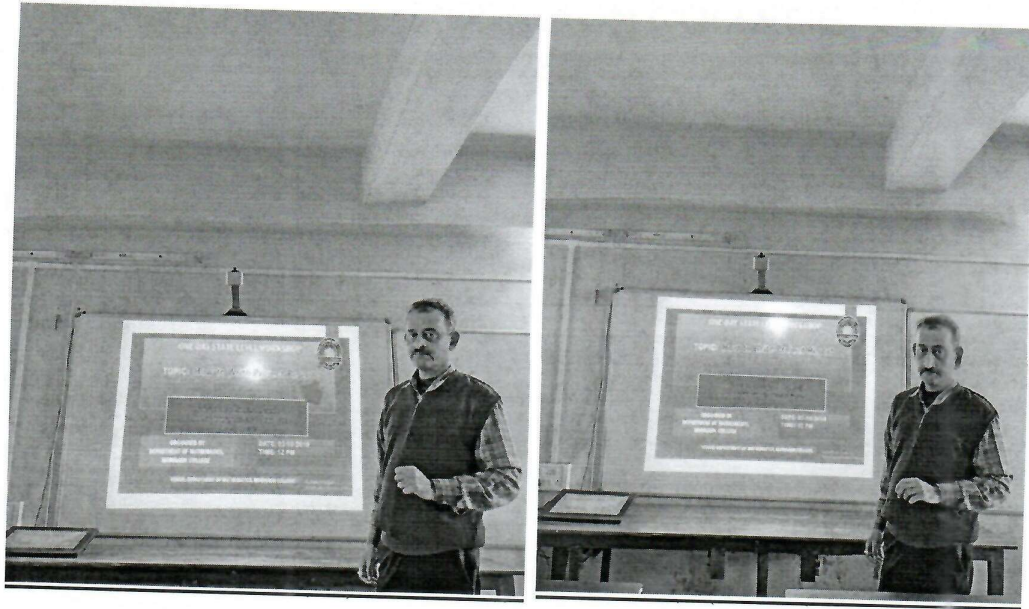
A brief description on discussion and interactions:

On 03-10-2019, at 12 PM, the Department of Mathematics of Morigaon College organized a state-level workshop on the topic "**How to Write Project Report**" in the department. The focus was on developing an understanding of the essential components, structure, and writing techniques necessary for creating clear, concise, and professional project reports. The resource person of the workshop was Dr. Dhananjay Kusre, an Associate Professor of Department of Zoology, Morigaon College. Dr. Lila K. Barthakur, Principal of Morigaon College, lit the lamp to start the workshop. Mr. Prafulla Kumar Bora, Head of the Department of Mathematics, gave a brief overview of the workshop's subject. Dr. Karabi Rajbongshi, an Assistant Professor in the department, introduced the resource person. Dr. Dhananjay Kusre gave a resourceful talk on How to Write Project Report. He discussed thoroughly on the importance and standard structure of a project report. Practical session on effective data representation using tables, charts, and graphs was also carried out. At the end, Dr. Ranjit Kumar Kalita gave a vote of thanks to wrap off the occasion.

Participants gained a clearer understanding of project report components and structure. They also developed improved writing skills for conveying research effectively. The workshop concluded with participants expressing satisfaction and appreciation for the valuable insights and practical knowledge gained.

P. Bora
03-10-2019
HOD
Department of Mathematics
Morigaon College

Photographs



Signatures of the participants:

Topic : " How to write Project Report "
Resource Person : Dr. Dharmraj Kulkarni
Associate Professor
Dept of Zoology, Morigaon College
Date : 09-10-2019
Time : 12 PM onwards
Venue : Dept of Mathematics, Morigaon College

Signature of the participants

1. Anjali Nath
2. Emon K. Nath
3. Manika Mukherjee
4. Parag Dipali Bora
5. Harun Rasid
6. Uttara Sankar
7. Musshid Ullah
8. Olga Devi
9. Riya Das
10. Prince Chandra
11. Sanjay Sarma
12. Tulu Mani Devi
13. Nilakshi Yogi
14. Leekha Haranika
15. Sabina Sultana
16. Anshu yali Pandoloi
17. Lukimbi Leka
18. Ellen Maria
19. Jyoti Baidoloi
20. Saikat Saha
21. Ananta Bora
22. Dharmraj Nath
23. Jan Leka

Dipoli Bora
09-10-2019
HOD
Department of Mathematics
Morigaon College